



XIII CIDUI CONGRESS 2025

GUIDELINES FOR PROPOSALS IN WORKSHOP FORMAT

A workshop is a **practical training activity aimed at improving teaching skills**. It may also include reflection on a specific topic related to teaching practice, but the goal is to encourage participatory activities and avoid lengthy oral presentations.

Workshops will be open to all Congress attendees as one of the event's activities. Therefore proposals must be consistent with the thematic areas of the Congress: <https://www.cidui.org/en/13th-congress-cidui-2025/topics/>

For example, subjects that the organisation considers topical and of interest include: the application of artificial intelligence (AI) to university teaching, universal design for learning (UDL), integrating a gender or sustainability perspective into teaching, innovative strategies and tools for assessing learning outcomes and the acquisition of competencies, implementing active methodologies to enhance student motivation and participation, etc.

For organisational reasons associated to activities of this nature, the number of workshops included in the Congress programme will be limited.

Proposed workshop activities must be designed for a duration of two hours and a minimum participation of 30 attendees. All accepted workshops will be scheduled by the organisation across the days of the Congress.

In order to carry out the accepted proposals during the Congress, the workshop leader must register and pay the Congress fee. If the workshop leader feels the need to include additional people to run the workshop, the CIDUI will arrange free entry for up to two extra people solely for the session in which the workshop takes place.

When drafting the workshop proposal, the organisation suggests the following guidelines for the content structure. In whatever case, authors must make sure that the following information is included in their proposal, in accordance with the template provided by the organisation (<https://www.cidui.org/en/13th-congress-cidui-2025/workshop-modality>):

- a) *Introduction/context (presentation of the topic, justification, background and foundations —literature review—, context, disciplinary scope, stakeholders, etc.).*



- b) *Brief presentation of the workshop as a training proposal.*
- c) *Workshop goals (formulated based on the learning outcomes that the participants will achieve).*
- d) *Structure and dynamics of the session (methodologies, practical activities, instruments or tools to be used, data gathering and analysis techniques, etc.).*
- e) *Expected findings and conclusions (evaluation based on the initial goals, expected impact, etc.).*

INFORMATION ABOUT THE EVALUATION PROCESS:

Only a limited number of the received proposals will be accepted, which will depend on space in the programme, as well as coherence and relevance with regard to the defined thematic areas.

The criteria that define the peer evaluation process will be scored on a scale from 0 to 5 (where 0 is the lowest value and 5 is the highest), and are as follows:

- **Formal quality of the proposal - 20%.** *This section will assess whether the proposal formally meets the structural requirements and is presented in a manner that fosters good readability and understanding (spelling, syntax, appropriate content in each section, citations, references, etc.).*
- **Content quality - 40%.** *This section refers to the quality of the content of the proposal in relation to the stated goals, session dynamics, and expected outcomes.*
- **Level of innovation and transferability to teaching practice - 40%.** *This section assesses the novelty of the workshop's contributions, its transferability to different contexts, and its applicability.*